

## **Minutes:** **Consolidated Billing Subcommittee Meeting**

**Thursday, July 20, 2000, 9:00 a.m.**  
**Sheraton Phoenix Hotel - 1600 S. 52<sup>nd</sup> St. Phoenix, Arizona 85281**

	<b>Topic</b>	<b>Lead</b>	<b>Outcome</b>	<b>Att.</b>
1	Welcome, Intro, Sign-In	Shirley Renfroe	Shirley Renfroe (Pinnacle West) welcomed members to the meeting. Participants introduced themselves. Committee members signed the attendance sheet.	1
2	Review Minutes from Subcommittee Meeting (6/22/2000)	Shirley Renfroe	Minutes from the June 22, 2000 subcommittee meeting were reviewed and approved. The names of Jack White (SRP) and Larry Nuszloch (SRP) were not included on the attendance roster for June 22, 2000. A revised attendance sheet that includes their names will be sent out via e-mail.	
3	Updates from VEE and Metering Subcommittee Meetings	Stacy Aguayo	Stacy Aguayo (APS) updated Subcommittee members on the VEE and Metering Subcommittee meetings held on July 18, and 19, 2000.  Ms. Aguayo discussed Issue No. 83, MRSP Performance Standards, with members.	
4	Discuss Possible Methods for Handling Questionable Bills that are Issued Between the Time that a Customer Goes DA and then Switches Back to Standard Offer or Chooses a Different MRSP or ESP	Shirley Renfroe	Ms. Renfroe raised the question and led a discussion of how long should UDC's wait for final read data prior to issuing a final billing statement. Members also participated in a discussion on what occurs when meters are pulled on a direct access customer returning to standard offer. Ms. Aguayo noted that APS currently communicates with MRSP's verbally in order to alert them as to the date and time of a meter swap.  <b>Action Item:</b> Ms. Aguayo will e-mail out questions to members.	
5	Discuss Non-metered Accounts	Shirley Renfroe	After a discussion led by Ms. Renfroe, members concluded that it would not make sense for a non-metered account customer to get a separate bill for items such as dusk to dawn lights or security systems. Members also recognized that the 810 standard will not address a non-metered account or non-energy related charges unless the UDC and ESP agree to include such charges on an ESP consolidated bill.	
6	Review Definitions for Charge Codes To Be Used on the EDI 810 and Continue Discussion and Finalization of the EDI 810 for ESP Consolidated Billing	Shirley Renfroe	Gene Slechta (SRP) presented a draft of the Arizona Electric EDI Standards (810 draft standard). Mr. Slechta guided members through the various functional groups and codes contained in the document.  <b>Action Item:</b> Members need to determine if the header date on ESP consolidated billing statements should be the entire range that the statement covers or if it should just list the date of the current billing period.	
7	Items for Next Meeting (agenda)	Shirley Renfroe	The agenda for the next meeting was discussed.	
8	Suspend Meeting	Shirley Renfroe	The meeting was suspended at 12:00 p.m.	

**ARIZONA PROCESS STANDARDIZATION WORKING GROUP**  
**Consolidated Billing Subcommittee**  
**July 20, 2000 Attendance List**

Subcommittee Meeting Attendees	Organization
Aguayo, Stacey	Arizona Public Service
Brown, Debbie	Salt River Project
Crouch, Steve	Citizens Utilities
Diaz, Deborah	Tucson Electric Power
Emerson, Charlie	TRICO
Ferrara, Marilyn	APS Energy Services
Gerhart, Gene	Salt River Project
Haas, Bud	Citizens Utilities
Hieronimus, Cheryl	Tucson Electric Power
Krajowski, Jason	New West Energy
Nuszloch, Larry	Salt River Project
Pichoff, Darrell	K. R. Saline & Associates
Renfro, Shirley	Pinnacle West
Rigsby, Bill	Arizona Corporation Commission
Slechta, Eugene	Salt River Project
Smith, Al	Sulphur Springs Valley Electric Cooperative
Smith, Stacy	APS
Taylor, Judy	Tucson Electric Power